

Conference & Meeting Facilities

Our well equipped facilities include:

- Good location, next to A1/A167
- Relaxing and welcoming environment
- Rooms with air conditioning
- Breakout areas for informal sessions
- Dedicated coffee station
- Free wifi
- Excellent conferencing equipment including interactive whiteboards, ceiling mounted projectors
- Events catering
- Free on site parking
- Disabled access and hearing loop

I'd certainly use The Work Place again and recommend to colleagues. Nothing was too much trouble for The Work Place staff. Thank you 3M

Conference Equipment

Equipment	Cost
Wireless internet connection	FREE
Notepads & pens	FREE
Projector	FREE
DVD Player (Lecture Theatre only)	FREE
Flipchart Hire	£5.00
Laptop Hire	£10 half day/£18 full day

Additional Services

Facility/Equipment	Cost
Administrative support	£60 per half day £115 per day
Photocopying/Printing	Black & white @ 5p per sheet Colour @ 40p per sheet
Faxing	UK faxes (up to 5 pages) 50p Europe / World faxes (up to 5 pages) £2

All bookings can be made by calling 01325 375900 or via email info@twpa.org.uk

The Work Place, Heighington Lane, Aycliffe Business Park, Newton Aycliffe, County Durham DL5 6AH
A not for profit organisation investing in the future of learners in County Durham